



Catholic Cemeteries

Invoice# _____

ARCHDIOCESE OF NEWARK

MT. CARMEL CEMETERY

Monument/Inscription Authorization

(Please Print & Complete in Full)

Date: _____

The undersigned request permission to employ:

Dealer's Name: _____

Business Address: _____

Email Address: _____ Telephone: _____

To do the following work in: **Block** _____ **Section** _____ **Tier** _____ **Number** _____ **Grave#** _____
(Please indicate fully what work is to be done)

The undersigned rightful holder or legal representatives of above-mentioned lot hereby authorizes and permits said dealer to do the above-mentioned work, subject, however, to all rules and regulations of the cemetery.

Name: _____
(Please Print)

Address: _____

Email: _____ Telephone: _____

Signature: _____ Date: _____

WE ACCEPT AMEX, MASTERCARD, VISA & DISCOVER

FOR CEMETERY OFFICE USE ONLY

Deed#: _____ Certificate Date: _____ Location: _____

Date Paid: _____ Amount Paid: _____

Owner's Name: _____ CSR Name: _____
(Initials)

Date Rec'd: _____ Date Scanned: _____

Please mail form to:

10 Serpentine Road – Tenafly, NJ 07670

Office: 201-569-8727

Visit us at: www.rcancem.org

(Note: See Over)

Mt. Carmel Cemetery
10 Serpentine Road, Tenafly, NJ 07670

Width: _____ **Thickness:** _____ **Height:** _____

Base: (if applicable) Width: _____ **Thickness:** _____ **Height:** _____

Kind of material to be used: _____

Producers of memorialization materials, i.e. quarries, quarries who also manufacture memorials, and manufacturers of memorials not quarries, in order to secure the acceptance of their stone in the cemetery, must agree to sell only first grade, clear stone for memorial purposes. Producers must also be willing to guarantee that such stone is free from sap or anything which would cause rust stains that it will not check or crack. Producers must also agree that should such faults develop within five years from the date of setting, the memorial will be replaced without cost to the cemetery, or plot holder, by the same quarry which manufactured the memorial, or the quarry will make an adjustment on material, such adjustment not to delay the replacement of the memorial in the cemetery.

Retail dealers, to secure approval of the cemetery, must agree to use only first grade stone from approved producers as provided above and must guarantee the memorial to be executed in first grade workmanship. Retail dealers also agree that should faults develop within five years due to the setting, treatment or handling of the memorial by the retail memorial dealer, the memorial will be replaced by the retail memorial dealer without cost to the cemetery or plot holder.

Manufacturer's Signature/Seal

Address: _____

Phone: _____

Dealer's Signature Seal

Address: _____

Phone: _____

Sketch design below, giving dimensions

****All Monuments Must Have A Cross****

FOR CEMETERY OFFICE USE ONLY

Sketch Approval: _____

Installation Approval: _____

The Block, Section, Tier and Grave Number as it appears on the Certificate of Right of Interment must be engraved on all monuments-placement to be determined by the individual cemetery.