

ARCHDIOCESAN CATHOLIC CEMETERIES SELECTED RULES & REGULATIONS

**Christ the King, Franklin Lakes
Gate of Heaven, East Hanover
Holy Cross, North Arlington
Holy Name, Jersey City
Holy Sepulchre, East Orange
Maryrest, Mahwah
Mount Carmel, Tenafly
Saint Andrew, River Vale
Saint Gertrude, Colonia
Saint Mary, East Orange
Saint Peter, Jersey City**

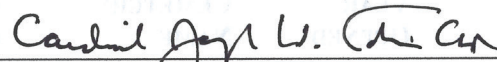
GENERAL INFORMATION

OFFICIAL ADOPTION & PROMULGATION

The following rules and regulations are hereby adopted as the **Rules & Regulations** for the **Archdiocese of Newark Catholic Cemeteries (sometimes referred to as "Catholic Cemeteries")** as herein named, and all holders of interment rights, employees, visitors, contractors and their employees performing work within the cemeteries shall be subject to these **Rules & Regulations** as well as such amendments and alterations thereto as may be adopted by **Catholic Cemeteries** from time to time.

5-23-2018

Date



Cardinal Joseph W. Tobin, C.Ss.R.
Sixth Archbishop of the Archdiocese of Newark

ARCHDIOCESAN CEMETERY PROGRAM FACILITIES

Christ the King Cemetery [1968]
980 Huron Road
Franklin Lakes, NJ 07417
[201] 891-9191 Fax [201] 891-3329

**Gate of Heaven
Cemetery & Mausoleum** [1937]
225 Ridgedale Avenue
East Hanover, NJ 07936
[973] 887-0286 Fax [973] 887-3410
Mausoleum [973] 428-1626

**Holy Cross
Cemetery & Mausoleum** [1915]
340 Ridge Road
North Arlington, NJ 07031
[201] 997-1900 Fax [201] 997-6664
Mausoleum [201] 997-5763

**Holy Name
Cemetery & Mausoleum** [1866]
823 West Side Avenue
Jersey City, NJ 07306
[201] 433-0342 Fax [201] 433-5526
Mausoleum [201] 395-0904
or [201] 604-0030

Holy Sepulchre Cemetery [1859]
125 Central Avenue
East Orange, NJ 07018
[973] 678-3757 Fax [973] 678-7109

**Maryrest
Cemetery & Mausoleum** [1935]
770 Darlington Avenue
Mahwah, NJ 07430
[201] 327-7011 Fax [201] 236-3842
Mausoleum [201] 962-7382
[201] 962-7383

Mount Carmel Cemetery
10 Serpentine Road Tenafly, NJ 07670
[201] 569-8727 Fax [201] 569-1567

**Saint Gertrude
Cemetery & Mausoleum** [1933]
53 Inman Avenue
Colonia, NJ 07067
[732] 388-0311 Fax [732] 388-6834
Mausoleum [732] 388-8990

Saint Andrew Cemetery [1900]
River Vale Operated
from Christ the King Cemetery

Saint Mary Cemetery [1887]
E. Orange
Operated from Holy Sepulchre Cemetery

Saint Peter Cemetery [1849]
Jersey City
Operated from Holy Name Cemetery

CEMETERY HOURS

(Where Applicable)

Gates are open daily from 7:30 AM to 5:00 PM
[Wednesdays, April 15 thru September 15, to 7:00 PM]

CEMETERY OFFICES

Monday - Friday 8:00 AM to 4:00 PM Saturday 8:00 AM to 2:00 PM

Cemetery Offices Closed

New Year's Day, Martin Luther King Jr. Birthday, Presidents Day,
Good Friday, Memorial Day, Independence Day, Labor Day,
Columbus Day, Election Day, Thanksgiving Day, Christmas Day

MAUSOLEUM & OFFICE HOURS

9:00 AM to 4:30 PM Every Day
[Wednesdays, April 15 thru September 15, to 6:30 PM]
Mausoleum Offices Closed Christmas Day

EXTENDED HOLIDAY HOURS

Cemetery Gates & Mausoleums open until 6:00 PM
Palm & Easter Sundays, Mother's & Father's Days

SAINT PETER CEMETERY

Open 9:00 AM to 3:00 PM Sundays & holidays
at other times, call Holy Name for access. (201) 433-0342

SAINT MARY CEMETERY

Open 10:00 AM to 2:00 PM on weekends & holidays
at other times, call Holy Sepulchre for access. (973) 678-3757

MOUNT CARMEL CEMETERY

Office 8:00 AM to 4:00 PM Monday – Friday
Saturday, Please contact cemetery at 201-569-8727

Please plan visits to be considerate of gate closing hours.

CATHOLIC BELIEFS & FUNERAL RITES

The long-standing funeral and cemetery tradition of the Catholic church flows from fundamental tenets of the Catholic faith, i.e. the reality of the resurrection of Jesus Christ, the dignity of each human person, the importance of baptism into the faith, the promise of Jesus that one day we will also share eternal life, the value and need to pray for the dead, and the celebration of the Eucharist as the great act of memory and thanksgiving for redemption.

Death is rightly celebrated within a parish community where the bereaved find comfort, community, and strength in the Eucharist that is celebrated for them on behalf of their deceased relative or friend. The church provides the Order of Christian Funerals as the proper and fitting way for the death of a Catholic to be observed.

The church offers the Vigil, usually observed as a wake for the deceased in the funeral home. The Mass of Christian Burial is celebrated for the deceased in the company of family, friends, and the parish community at the parish church. Following the celebration of the funeral liturgy, it is proper that the Committal Rite and Farewell take place in a Catholic cemetery.

The Archdiocesan Cemetery Program is committed to helping families at the time of the death of a loved one. Our booklet, *Continuing the Journey, Preparing a Catholic Funeral*, is a step-by-step communication aid that will help make cemetery arrangements and Funeral Mass plans less overwhelming and more meaningful. This planning guide, written in accordance with the Order of Christian Funerals is also a valuable resource for families that are pre-planning their funeral. Booklets are distributed without charge and can be obtained at any cemetery office, or by calling [973] 497-7981, by e-mail at Cemetery@rcan.org or by visiting our website at www.rcancem.org.

ARCHDIOCESAN CEMETERY PROGRAM

Catholic cemeteries are by definition sacred space; the church offers them to help people face the hard reality of death within the promise of eternal life. The church owns and operates cemeteries for the common good. Catholic cemeteries in the Archdiocese of Newark are primarily places of prayer for the dead.

By encouraging frequent visits, the church seeks to foster an environment where love is remembered, hope rekindled, and faith awakened and strengthened. This brochure explains some of the Rules & Regulations the cemeteries have adopted to:

- Ensure that the cemeteries are respected as sacred space, well-maintained, healing and inviting to bereaved families and friends;
- Protect the rights and the privileges of the deceased, all families using the cemeteries, and those having loved ones buried within them;
- Provide an environment that is safe and secure for those who visit the cemeteries as well as those who work within them.

A comprehensive set of Rules & Regulations govern the cemeteries. The certificates that are issued at the time of purchase and this booklet contain excerpts from the rules that have been adopted for good order and to manifest the church's beliefs and teachings. They are subject to revision from time to time and copies can be reviewed or obtained at the various cemetery offices.

The Catholic cemetery traces its roots back to the Jewish practice of providing separate burial grounds for community members. Early Christians continued this practice because it was a familiar tradition and also a faith statement about the dignity of the human body in death and the reality of Jesus' resurrection.

Thus, the church's practice of maintaining cemeteries flows from theology and history. At death, we focus on baptism and the body as a temple of the Holy Spirit, nourished at the Eucharistic table. When we visit the cemetery, we should experience that same Eucharistic dynamic: memory and thanksgiving, prefaced by reconciliation. This is an excellent way to structure our prayerful remembrance of our beloved dead.

Our cemeteries manifests the "now/not yet" status of the Kingdom of God. We are now a people of history, a people redeemed but still in pain and sorrow. In the future, we will experience the promise of eternal life in God's Kingdom. This is why we pray as Jesus did, "Thy Kingdom come..."

We are a people who come to our cemeteries to be reminded of our history, our Catholic beliefs and practices, and our faith communities in the parishes of the Archdiocese of Newark yesterday, today and tomorrow. We, as a community, profess our beliefs and value system ... even in the silence of the grave.

In the Catholic Cemeteries of the Archdiocese of Newark, our deceased relatives and friends are laid to rest among members of the same faith community who preceded them into eternal life, and professed the same sure conviction that one day the body will be reunited with the soul in glory to be with the Risen Lord. Then the Kingdom of God will be fully realized.

Painful as it might be, we encourage you to return to the burial place of your beloved. Find there, in the presence of those mortal remains, one joined with the communion of saints. Join with us in prayer for the eternal rest of your beloved deceased. In the stillness of the cemetery, connect with that great prayer of the early Church, "Maranatha!" "Lord Jesus, come!"

BEREAVEMENT SUPPORT

The Archdiocesan Cemetery Program supports the Archdiocesan Family Life Ministries Office. Helpful information about parish-based bereavement programs is available from cemetery/mausoleum offices, one's local parish, the Family Life Ministries Office (973- 497-4327), or the Archdiocesan website: www.rcan.org/offices-and-ministries/family-life/loss-transition

CONTINUING THE JOURNEY – Booklet & Video



The Catholic Church provides beautiful rituals at the time of death including the Vigil, Funeral Mass and Committal. Parish clergy and staff can offer families guidance. More information also is available in the *Continuing the Journey... Preparing a Catholic Funeral* booklet and accompanying new video. The 6-minute video and planning guide help those who are either preparing their own arrangements in advance or those of their loved ones. With these helpful resources, a difficult and often confusing time is transformed into a time of pastoral liturgical care for the bereaved. The Continuing the Journey video and guide allow those who are grieving, as well as those who are assisting them, to appreciate the funeral as a journey taken with the family and parish community. These valuable resources are developed in accordance with the Order of Christian Funerals and are free to our Catholic community.

They can be viewed and/or ordered online at www.rcancem.org/ocf, via email at cemetery@rcan.org or by calling 973-497-7988.

LOCATING INTERMENT SITES

Major cemeteries of the Archdiocese of Newark are often more than 100 acres with multiple sections and large mausoleum complexes. These can be difficult to navigate if one is not familiar with the properties or not a frequent visitor.

Hard copies of the layout of each cemetery and mausoleum are available from any of the Archdiocesan Cemetery Program offices. Each cemetery maintains a computer record of all certificate holders of interment rights as well as interments. During posted hours, office staff is always available to assist with location identification.

Family records must be kept current. It is very important that the cemetery have up-to-date contact information of the certificate holder or heirs. Please keep the cemetery office notified of any change of address and telephone numbers. E-mail addresses are especially helpful. This information is critical to the administration of your family's burial estate and to keep you informed.

This booklet also affords space on page 3 within which to record the interment or entombment identification numbers for future reference. With these numbers in hand, cemetery grounds keepers will also be able to direct visitors to the desired sites.

Additionally, the Archdiocesan Cemetery Program website www.rcancem.org will also provide helpful information, including genealogy information and driving directions to archdiocesan cemeteries.

NEED FOR RULES & REGULATIONS

THERE ARE THREE DISTINCT GROUPS WHICH MUST BE CONSIDERED in the exercise of the Corporal Work of Mercy known as the burial of the dead. **Those who are interred in our cemeteries are the first group. The Rules & Regulations** are written for their protection. These individuals are entitled, after they have died, to a respectful burial, to the care and maintenance of their interment spaces, and to the holy and beautiful environment of the Catholic cemetery.

The second group are the survivors and visitors to the Catholic cemeteries of the **Archdiocese of Newark**. Among this group would be those who have purchased interment rights for future use, those who have loved ones or friends buried in one or more of our cemeteries, those who utilize our cemeteries as places for prayer and meditation, those who come to our cemeteries to render services either to families or cemetery management and operations.

The third group which must be considered includes the Catholic church itself, its rituals, disciplines and procedures, cemetery management and all cemetery support staff who are charged not only with the application of the church's directives, but who also must interact with families requiring our services, visitors and others who come to the cemeteries to render services either on behalf of families or cemetery management.

The *Certificate of Right of Interment*, oftentimes known as a 'deed', will typically contain language that defines terms and conditions associated with the purchase and use of interment spaces. This language is extracted from the *Rules & Regulations* in force at the time. Therefore, if there is any inconsistency between the *Rules & Regulations* in force at the time and the language in the *Certificate of Right of Interment*, the *Rules & Regulations* control.

These *Rules & Regulations* are dynamic, i.e., they are a living and breathing document that must continually be updated to respond to new realities as they arise and are identified. The document in force at the time of any question or issue will be used to address it. The document is designed to chart a course of mutual protection for all of these groups and the individuals within them. They are intended to help sanctify the memories of those buried within the cemeteries and to create an environment within the cemeteries which awakens faith and brings consolation. Special cases may arise in which the literal enforcement of a rule may impose unnecessary hardship. The *Catholic Cemetery* administrators reserve the right in such cases to make exceptions, suspensions or modifications. Any such temporary exception, suspension or modification shall in no way be construed as affecting the general application of these *Rules & Regulations* or serve as a waiver to their enforcement. Furthermore, the failure to enforce a rule or regulation does not serve as a permanent waiver to enforce the applicable rule or regulation.

It is also important to note that any unidentified infraction of any part of these rules does not constitute approval for a like action by another party. The enforcement of the rules will assist in protecting the cemeteries, creating and preserving their beauty, and ensuring that the interests of all concerned parties are equally addressed.

RIGHTS OF CERTIFICATE HOLDERS

In case of any dispute as to the right to burial, or any rights relating thereto, (including memorials, embellishments and care for the burial space), the matter shall be submitted to the Archbishop of Newark or his designee, whose decision shall be final and binding upon all persons who have any interest therein.

THE NEW JERSEY CEMETERY ACT OF 2003 HAS BEEN PASSED BY the State Legislature. Based upon the provisions, which may apply to Catholic cemeteries, the Newark *Archdiocesan Cemetery Program*, adopts the following articles.

In case of any dispute as to the right to burial or any rights related thereto (including memorials, embellishments and care for the burial spaces), the matter shall be submitted to the Archbishop of the Archdiocese of Newark or his designee, whose decision shall be final and binding upon all persons who have any interest therein.

1. The right to burial can be purchased only with the written approval of the Archdiocese of Newark Catholic Cemeteries and subject to the Rules & Regulations of the Cemetery Program, now or hereafter adopted, and for the purposes of human burial only. This provision applies to all sales.
2. The right to burial includes interment, entombment and inurnment. For purposes of this section only, all of these forms of burial shall be referred to as burial”, and the location of the burial shall be referred to as a “burial space.”
3. A Certificate of Right of Interment (herein “Certificate”) is a legal document, which evidences a right to burial in one or more burial spaces.

The certificate holder is the person whose name appears on the certificate at the time of purchase.

4. All burial spaces in the cemetery, as evidenced by the certificate, whether purchased or transferred, shall be subject to:
 - A. All applicable laws and governmental regulations;
 - B. The franchise, charter, certificate of incorporation or other document establishing the Archdiocesan Cemetery Program or individual cemetery;
 - C. All by-laws of the Archdiocesan Cemetery Program or individual cemetery;
 - D. These Archdiocesan Cemetery Program Rules & Regulations.

- 5.1 The Archdiocese of Newark Catholic Cemeteries does not transfer title to property, but only the right to be buried, i.e., a burial interest – as evidenced by a Certificate of Right of Interment.

For additional detail, please refer to the General Information Rules and Regulations found on our website at www.rcancem.org/regulations/ or contact the cemetery office.

It is the duty of the certificate holder(s) to notify the Archdiocese of Newark Catholic Cemeteries of any change in the certificate holder’s mailing and email address. Any notice sent to a certificate holder at the last address on file will be considered sufficient and proper legal notification for all purposes whether or not such purposes are specified in the cemetery’s Rules & Regulations. Program cemeteries continue to solicit email addresses and seek to fully implement this form of communication with certificate holder(s) and their spouses.

Certificate holder(s) are not permitted to sell their interment rights, in whole or in part, except to the Archdiocese of Newark Catholic Cemeteries and then only under limited circumstances.

Contact with the cemetery office prior to any proposed transfer shall be made to determine permissibility.

A person who signs an interment authorization warrants (confirms) the truth of the facts stated, the identity of the human remains, and the authority to order the disposition. That person shall be liable for damages caused by a false statement or breach of warranty.

SPACE UTILIZATION RESTRICTIONS

The number of burials in an interment space is determined by the certificate rights. When additional burial rights are required, management reserves the right to determine both availability within the interment space and appropriate fees to assess. The Archdiocesan Cemetery Program may restrict the interment or inurnments to any combination of legal or blood relatives. Proper authority and the ability to memorialize guides the Archdiocese of Newark Catholic Cemeteries in making such accommodations.

BURIAL ARRANGEMENTS

For Catholics, burial in a Catholic cemetery is a baptismal right; for those who do not possess this right, it is a privilege. Catholic cemeteries are intended for the interment of Catholics, catechumens and members of their families who have this right to Christian burial according to the rules of the Roman Catholic Church. Questions concerning the burial of a non-Catholic member of a certificate-holder’s family should first be referred to the pastor of the certificate holder’s family. Funeral arrangements are typically facilitated through the funeral home selected by the family,

with a licensed funeral director. The cemetery may be a necessary first point of contact when the grave/crypt/niche is to be purchased. Cemetery costs and funeral costs are paid independently. The certificate of the right of interment is the governing cemetery document. When an ownership certificate is not already held, selections are made at the cemetery.

When space on an existing lot is available, but a designation of interment form has not been filed with the appropriate cemetery, and the certificate holder(s) is/are deceased and has/have not specifically passed the certificate rights through a will, a legal order of succession is followed. Further detail is found in the official cemetery General Information Rules & Regulations which can be found on our website at <https://www.rcancem.org/regulations/> or contact the cemetery office.

An interment space is used for ground burial, crypt entombment or niche inurnment. For new selections, the cemetery staff is trained to explain the various available alternatives. When a family wishes to include cremated remains in a full ground burial or mausoleum crypt interment space, the number of available certificate rights in the particular space is determined by space availability, memorialization capability, and the discretion of the executive director of cemeteries. It is expected that all Catholic committals in archdiocesan cemeteries will be celebrated by a priest, deacon, or pastoral minister from the parish of the deceased.

According to the Guidelines for Christian Burial, cremated human cremated remains [ashes] are to be treated with respect and inurned in consecrated ground. An urn vault is required for all in-ground inurnments. Urn vaults may be secured through the cemetery office or the family's funeral director. The scattering (commingling) of cremated human remains within any archdiocesan Catholic Cemetery is not permitted.

Inclusion of cremated human remains within the casket of another, without the express knowledge, consent, payment of burial rights and inurnment fees, and recording of said inurnment is forbidden.

CEMETERY RECORDS

Your Catholic cemetery is an archive of family records and must be kept current. After a death occurs, we know that other important adjustments are often made. For the Catholic cemetery, these changes may impact the Burial Rights, future burial space assignments, etc. The certificate holder's address, telephone, and e-mail are critical to the administration of your family's burial estate and the cemetery must always be informed. All cemetery records are confidential for cemetery use only.

DISPOSITION OF INTERMENT SPACES

IT IS HIGHLY RECOMMENDED THAT all certificate holders make definite assignments of their unused interment spaces with a designation of interment form while living; this form may be obtained at a cemetery office. In the absence of a designation, certificate holder(s) may also transfer interment rights to undesignated spaces by making a specific bequest in a will. Eligibility for use of interment spaces, however, is governed by the Canon Law of the Roman Catholic Church. Certificate holders may also re-convey their interment spaces to a cemetery. The use of interment spaces is also subject to the laws of the State of New Jersey. These laws will be referred to in these Rules & Regulations when appropriate.

MEMORIALIZATION

PLACEMENT OF MEMORIALIZATION, WHICH INCLUDES UPRIGHT and diagonal monuments, flat markers and crypt shutter engravings, within the Archdiocese of Newark Catholic Cemeteries involves a number of considerations for which these Rules & Regulations are appropriate.

First and foremost, it must be remembered that the Archdiocese of Newark Catholic Cemeteries are religious in nature and, by their very existence, affirm the teachings and traditions of the Roman Catholic Church. Memorialization within these cemetery facilities makes faith statements about life, death, life after death and membership in the Communion of Saints.

Therefore, monuments and memorials are not the proper venue to express political views/statements, to commemorate a favorite pastime or hobby, or to place or carve other items more closely identified with creating shrines rather than commemorating entrance into eternal life as promised at one's baptism.

The Rules & Regulations define who has the authority or legal right to place or alter a memorial. Any alterations made to memorials require prior approval and authorization thru the appropriate cemetery office. Foundation and permit fees are not included in the cost of burial sites and are collected by cemetery management prior to acceptance or engraving of memorials.

Death date, season of the year, and family's first contact with a monument dealer govern when a memorial can be placed. Prior to the manufacture of any memorial, monument companies must receive written cemetery approval for material, design, size and any inscriptions or artwork. Every memorial must include a Cross, making manifest church teaching/tradition. All memorial work must meet established cemetery standards.

The cemetery must always have a current contact name, address and e-mail address as services, such as re-sealing granite/marble components may be required.

In light of the presence of West Nile Virus in New Jersey and in compliance with New Jersey Health Statue 26: 3B-6 standing water is not permitted. Therefore, we will no longer permit any vases that do not have self-draining holes.

CEMETERY DECORATION REGULATIONS

We honor the tradition of visitors expressing their love/devotion by decorating graves where loved ones are buried. Our practice is to adorn burial spaces with flowers. Decorating, however, must be done in a way that does not create a safety hazard, impede proper maintenance, infringe on the rights of or offend others, nor diminish the Catholic character of the cemetery. Cemeteries adopt regulations for the common good. To be effective, it is sometimes necessary to take steps to enforce the regulations. Cemetery rules stipulate acceptable decorations.

The Archdiocesan Cemetery Program has established comprehensive regulations which govern the decoration of graves, crypts and niches. These regulations preserve the common good and as broadly as possible, recognize customs, and meet the needs of families while preserving the dignity of the cemeteries and assuring safety of all who visit or work within the cemeteries.

Prohibited Decorations: Prohibitive decorations are too numerous to list. The most common include, but are not limited to, border enclosures, fencing, decorative stones and shells, glass and glassware, wax candles, votive candles, landscape lights, toys, pin-wheels, balloons, porcelain, bric-a-brac, shepherd's hooks or other hanging devices, sprinkling cans, fraternal flag holders, sporting items, hats or similar articles. These are not permitted on any grave, lot or in trees. Decorations that are permitted must not exceed the beds 12 inches deep and the length of the monument.

Statuary: Only one statue, of a religious nature, may be placed (not permanently affixed) on the monument base or in the planting area of an upright monument; statue height shall not exceed ½ the height of the monument die. Statuary is not permitted in flat marker sections. All statues must be made of a durable material; glass, porcelain or other similar materials are not permitted. Broken or unsafe statuary will be removed by cemetery staff without notice.

The cemetery is not responsible for any decorations or property placed on graves.

American Flag: Flags are flown daily in designated areas over all archdiocesan cemeteries to honor the military service of all veterans. Smaller flags are permitted on individual graves from Memorial Day thru Flag Day and on Veterans Day. Veterans Day flags may be placed 3 days prior to the holiday and remain one (1) week after the holiday. All flags must be presentable and will be removed and disposed of according to the norms of the Quartermaster General of the United States Army. Shaft-type veteran and fraternal organization emblems are not permitted as flag holders. (Brochures describing proper flag display protocols are available at all cemetery offices.)

Christmas Greens: May be placed after November 23rd (2 feet in width only/pillow size/no full blankets). Because of high labor and disposal costs, families are asked to remove their own greenery from the cemetery. Greens and all Christmas decorations not removed by the certificate holder(s) will be disposed of after January 15th.

Flowers: During the growing season, fresh/live flowers are encouraged. Seasonal artificial flowers are permitted in the ground or placed in a self-draining pin-type vase. For those unable to visit, grave floral tributes are available through the cemetery office and on our website at www.rcancem.org.

Flush Memorials: Annuals may be planted during the growing season in beds 12 inches deep and the length of memorials.

Interment Decorations: At the time of interment, cemetery management reserves the right to limit the number of floral tributes to two [2] pieces. Flowers will be delivered to the ground interment site prior to the movement of the deceased to the grave. Flowers are not permitted inside any mausoleum. Flowers placed on a new grave at the time of burial may remain in place up to 72 hours from the time of placement. Wind, inclement weather, or additional burials in the immediate area, may necessitate a shorter time period.

Mausoleum: For uniform appearance, beauty and safety, no floral tributes or other decorations may be placed on crypt fronts or inside mausoleums, unless purchased through Catholic Cemeteries. (VA Medallions will be accepted, however, they can only be installed by the cemetery. VA Medallions will be installed at no charge.) Areas outside each mausoleum are designated for the placement of floral tributes, which must also comply with seasonal requirements. Floral tributes are available through the cemetery office and on our website at www.rcancem.org.

Privately owned Family Mausoleums remain the property and responsibility of the family.

Monuments: With the exception of the area already occupied by an additional marker, annuals may be planted during the growing season in beds 12 inches deep and the length of the monument in front of upright monuments, or in urns or holes that are part of monument bases. (These urns or holes must be self-draining or filled with dirt.) Seasonal artificial flowers will be permitted in a self-draining pin-type vase placed in the same monument planting area.

Privately owned monuments remain the property and responsibility of the family.

Nothing temporary may be attached or affixed to monuments. Non-Catholic pictures, effigies and/or symbols are prohibited.

Refuse: Because of recycle and disposal challenges, we are a, “carry-in/carry-out” facility. A limited number of receptacles for extenuating circumstances are still located at each cemetery; trash, however, should never be abandoned along cemetery roadways.

Shrubbery: No unauthorized shrubbery, including roses, is permitted in any archdiocesan cemetery. Management cannot control growth and assure pruning or removal when shrubbery grows too large. **(The cemetery will remove existing shrubbery free of charge.)**

Votive Lights: One votive light, made of a durable material and battery or solar powered, may be placed within the 12-inch flowerbed area of existing monuments or memorials. Lights of any other type will be removed as identified by staff. Votive candles and landscape lights are not permitted. Votive lights placed within the planting areas of upright monuments may remain throughout the year as long as they remain in good condition. Insofar as there is no ability to use the upright monument as protection during the winter months, a votive light as described above may be placed in front of flush memorials only from April 15 through November 15.

Water: During all but freezing months, water outlets where available in the cemetery, enable families to tend to the flowers and plants placed at graves. Outlets are not intended for lawn sprinkling devices; when found, these will be removed.

Because of the threats of West Nile Virus and in compliance with Title 26 of New Jersey Statutes and the Zika Virus, containers not self-draining are not permitted in the cemeteries; no standing water is permitted.

Other: Catholic Cemeteries are a holy place. Lawn games, pets, (other than service dogs), alcoholic beverages, loud music, skateboarding and other similar activities are not permitted.

The cemetery is not responsible for any decorations or property placed on graves.

Seasonal decorations placed with the intention of retrieval must be removed prior to posted clean-up dates.

For families unable to visit graves, tributes are accepted from local florists and assistance with placement is offered.

CLEAN-UP SCHEDULES

There are 4 ways in which decorations are usually removed:

Regular Maintenance: Items that are unsightly are removed each week during the growing season.

General Cemetery Clean-Up: Due to the volume of decorations being removed, it is impossible to make provision to claim items after they have been removed. Therefore, should families desire to retain items, they must be removed prior to the scheduled clean-up dates. All decorations are removed from graves and private mausoleums each year on January 15, the Monday following Easter Monday, June 21 [the first day of Summer], and November 16.

This ensures a thorough cleaning of the properties. Notifications of these clean-up times are posted in advance at archdiocesan cemetery entrances.

Decorations Not Complaint With Rules: Cemetery employees work in the various sections of the cemeteries on a regular basis. As part of their responsibilities, they maintain the beauty and safety of the cemeteries. As instructed by the Cemetery Rules & Regulations, to ensure their safety, and the safety of all who visit the cemeteries, they are expected to remove decorations, which are not in compliance.

Wind and Theft: Decorations may also be removed by either of these causes. As it is impossible for employees to be everywhere at all times, the cemeteries cannot assume liability for decorations. When items are blown about, the grounds crew has no choice but to dispose of them as replacement at specific sites is not possible.

Due to the high cost of carting, Cemeteries are a Carry-in/Carry-out facility.

AFTER-CARE

After a family member’s death, on-going cemetery visits are encouraged and the Archdiocese of Newark Catholic Cemeteries supports these Spiritual Works of Mercy by providing monthly Mass, candle-lighting ceremonies, and other opportunities for prayer and remembrance. Additionally, families are accustomed to praying at the burial sites of their beloved dead to observe birth and death dates, wedding anniversaries, other religious holidays, including Easter, All Saints and All Souls, and civic holidays such as Veterans Day, Mother’s Day, Memorial Day and Father’s Day.

DISINTERMENTS & REMOVALS

ACCORDING TO THE RITUALS AND COMMON PRACTICE of the Roman Catholic Church, interment is considered a final act, which allows the body of the deceased to “rest in peace” while awaiting resurrection.

Disinterment or removal of the dead from their graves, crypts or niches is generally not possible. Removal of infants, fetuses, and stillborn infants and human cremated remains is generally not possible. Disinterment from designated **green burial locations**, according to these **Rules & Regulations** and the provisions of documents signed at the time of purchase, are not possible nor

permitted. A full treatment of the restrictions and required protocols is contained within the Rules & Regulations for the Archdiocese of Newark Catholic Cemeteries, Part IV: INTERMENTS (Green/Natural); Part X: DISINTERMENT which can be found on our website at <https://www.rcancem.org/regulations/> or contact the cemetery office.

PRE-NEED/FAMILY SERVICES

At the time of a death in a family, there are many obligations that fall upon survivors. The Archdiocesan Cemetery Program highly recommends that all families consider purchase of grave, crypt or niche spaces in advance of immediate need. To meet this need, the Archdiocese of Newark Catholic Cemeteries has established a Family Services Program.

This allows the time surrounding a death to be devoted to family members supporting one another and proper planning for the liturgical rites that will celebrate the deceased's movement to eternal life.

Contact with any archdiocesan cemetery office will begin the flow of information about burial alternatives, associated costs, and payment options that may not be available in an immediate need situation.

CEMETERY OFFERINGS

Memorial Day Mass: Integral to the ministerial service of the Archdiocesan Cemetery Program is providing opportunities to meet the spiritual needs of families. We fulfill this commitment in part by assuring that the Eucharist is celebrated on behalf of all who are entrusted to our care at the various archdiocesan cemeteries. In addition, families and friends of the deceased gather at all Archdiocesan Cemeteries at 11:00 AM on Memorial Day each year to not only remember those who made the ultimate sacrifice for freedom and country, but all our beloved dead who rest in the hope of eternal life.

Monthly Mass of Remembrance: Except for Holy Days of Obligation and Holy Week, the following schedule is observed for monthly Remembrance Masses. Please call the appropriate cemetery office or visit our website, www.rcancem.org for additional information. All Masses begin at 9:30 AM and are celebrated in mausoleum chapels.

First Tuesday	Gate of Heaven Cemetery/East Hanover	(973) 887-0286
First Wednesday	Holy Cross Cemetery/North Arlington	(201) 997-1900
First Wednesday	Maryrest Cemetery/Mahwah	(201) 327-7011
First Thursday	Holy Name Cemetery/Jersey City	(201) 433-0342
First Friday	Saint Gertrude/Colonia	(732) 388-0311

Floral Tribute Program: Floral displays are available for both upright headstones, mausoleum crypts and cremation niches. Silk flowers arranged in a beautiful vase will be placed and changed four times each year. Arrangements can be made at any cemetery office, or on the website, www.rcancem.org.

Cemetery Candle Program: One, five and ten year candles identified to memorialize a loved one are available at any cemetery/mausoleum office or on the web site, www.rcancem.org. A special lighting ceremony is held each month during the celebration of the Eucharist at the cemetery's mausoleum.

SUGGESTED PRAYERS AT THE CEMETERY

For the Deceased:

Almighty God and Father,
it is our certain faith that your Son,
who died on the cross, was raised from the dead,
the first fruits of all who have fallen asleep.
grant that through this mystery
your servant _____
who has gone to rest in Christ,
may share in the joy of His Resurrection.
We ask this through Christ our Lord. Amen.

For Ourselves:

Father of mercies and God of all consolation
you pursue us with an untiring love
and dispel the shadow of death
with the bright dawn of life.
Comfort us in our sorrow.
Be our refuge and our strength, O Lord,
and lift us from the depths of grief
into the peace and light of your presence.
Your son, our Lord Jesus Christ,
by dying has destroyed our death,
and by rising has restored our life.

Enable us therefore to press on toward Him,
so that, after our earthly course is run,
he may reunite us with those we love,
when every tear will be wiped away.
We ask this through Christ our Lord. Amen.

We give them back to you, O Lord, who first gave them to us.
 Yet as you did not lose them in the giving, so we do not lose them
 by their return. For what is yours is ours also, if we belong to you.
 Love is undying, and life is unending; the boundary of this life is
 but a horizon and a horizon is nothing save the limit of our sight.


Lift us up, strong Son of God, that we may see further.
 Cleanse our eyes that we may see more clearly.

And while you prepare a place for us, prepare us also
 for that happy place, that we may be with you,
 and with those we love forevermore.


We Remember We Believe




FLORAL TRIBUTE PROGRAM
 For centuries, flowers have been used to express sympathy, honor and love in memory of those who have gone before us. Our Catholic mausoleums and cemeteries now offer a way to continue this beautiful tradition through our lovely silk floral tribute. Our staff will adorn the memorial with a beautiful vase and floral arrangement. With the changing of the four seasons, we will refresh your floral tribute with a new, specially selected arrangement. You can enjoy the comfort of knowing this symbol of remembrance is always there to honor a very special life.



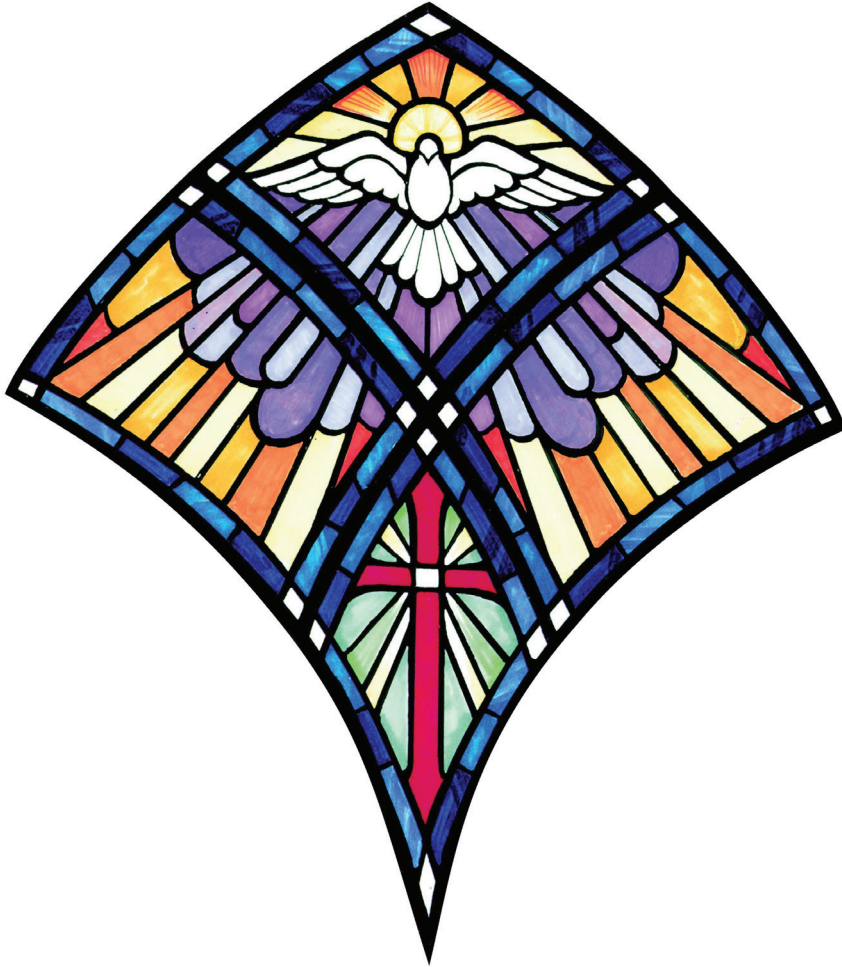
CANDLE LIGHTING PROGRAM
 The Candle Lighting Program allows families to purchase and memorialize their loved ones in a special way. All families are welcome to attend our monthly Mass of Remembrance and candle lighting ceremony where they can light their candles for the first time. If the family is unable to attend, we would be more than happy to light the candle in their absence.



PERSONAL COLOR CAMEO
 For a truly personal remembrance, choose a treasured photo to be reproduced in full-color, fine-detailed quality. When loved ones visit the memorial, they will be able to see meaningful images that capture a true personality.



**MAUSOLEUM MEMORIALIZATION
 MEANINGFUL BRONZE MEDALLIONS**
 Our wide variety of religious, military, wreath and professional symbols allow you to express your faith, devotion and service with grace and dignity.



ARCHDIOCESAN CATHOLIC CEMETERY PROGRAM
ADMINISTRATIVE OFFICE

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Newark, NJ 07104-0500
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